



BRAJ DHAM VIDHYA MANDIR

TECHMAN CITY, MATHURA (U.P.) 281001

BDVM/2024-25/104

Ref. No.

Parent-Teacher Association (PTA) Formation and Affiliation Date .24.03.25

1. Name of the Association

The association shall be named as:

"Parent-Teacher Association of BRAJ DHAM VIDHYA MANDIR, TECHMAN CITY, MATHURA"

2. Objective and Purpose

- To promote cooperation between parents and teachers for the improvement of the school.
- To provide a platform to discuss the educational progress and well-being of the students.
- To encourage parent involvement in school activities.
- To enhance communication between parents, teachers, and school administration.

3. Constitution of the Association

The PTA shall consist of:

- a. Parents/Guardians of students enrolled in the school.
- b. Teachers nominated by the school principal.

4. Executive Committee Formation

The PTA Executive Committee shall include:

- President: (HANSRAJ CHAUDHARY) A parent elected/nominated by the members.
- Vice-President: (MEENESH RAWAT) A parent or teacher.
- Secretary: (ARPIT KUMAR) A teacher nominated by the principal.
- Joint Secretary: (JUGENDRA SINGH) A parent member.
- Treasurer: (SUNIL KUMAR) A parent or teacher.
- Members: At least 5-10 members, including parents and teachers.

- 1) FORAN SINGH (PARENT)
- 2) LAKHAN SINGH (PARENT)
- 3) NITU (PARENT)
- 4) VIPIN (PARENT)
- 5) MANOJ CHAUDHARY (PARENT)
- 6) UMESH CHAUDHARY (PARENT)
- 7) BHAGWAN SWAROOP (TEACHER)
- 8) RAJENDRA SINGH (TEACHER)
- 9) ABHISHEK KUMAR (TEACHER)
- 10) NITIN KUMAR (TEACHER)



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5. Elections and Tenure

- Elections shall be held annually/bi-annually as per the CBSE norms.
- The tenure of the Executive Committee shall be for one year/two years.

Date 24.03.25

6. Duties and Responsibilities

- Organize regular PTA meetings to discuss relevant issues.
- Suggest ways to enhance the academic and co-curricular environment.
- Assist in organizing school programs and events.
- Work towards maintaining discipline and order in the school.

7. Meeting Frequency

- Regular meetings shall be conducted at least once per quarter.
- Special meetings may be called upon by the President or Principal as needed.

8. Affiliation with CBSE Guidelines

- The PTA shall comply with the provisions mentioned in the CBSE Affiliation Bye-laws.
- A record of all meetings, decisions, and financial transactions will be maintained.

9. Financial Management

- A separate account in the name of the PTA shall be maintained.
- The account shall be jointly operated by the Treasurer and the President/Secretary.
- A financial audit will be conducted annually.

10. Amendments to the Constitution

- Any amendments to the constitution shall be made with the consent of the majority of members.

11. Approval and Submission

- The formation details, along with the PTA Constitution and Executive Committee details, shall be submitted to CBSE as part of the affiliation/renewal process.

Date: 24-03-25

Place: Techman City Mathura.

Signature of Principal: _____

Signature of President (PTA): _____

Signature of Secretary (PTA): _____